



The Voice of the Library Community

New York Library Association

6021 State Farm Road, Guilderland, NY 12084

518-432-6952 / 518-427-1697 FAX

info@nyla.org

www.nyla.org

NYLA 2022 Annual Membership Meeting
Saratoga Hilton, Saratoga Springs, New York
Thursday, November 3, 2022 – 8:00 AM – 9:00 AM
NYLA President Beth Merkle Presiding

AGENDA

- 1. Adoption of the Rules**
- 2. Approval of the Agenda**
- 3. Approval of 2021 Membership Meeting Minutes**
Approved by NYLA Council, December 16, 2021

- 4. Introduction of Council Members and Staff**

- 5. President's Report – Beth Merkle**

- 6. Treasurer's Report – Kelly Harris**

- 7. Report on 2022 NYLA Elections**

Lisa Kropp – President-Elect (2022-23) / President (2023-24)

Keturah Cappadonia – NYLA/ALA Chapter Councilor (2022-2025)

Caitlin Kenney – Councilor at Large (2022-2025)

Ginger Tebo – Councilor at Large (2022-2025)

- 8. Executive Director's Report – AnnaLee Dragon**

- 9. New Business**

- a. Recommended Revisions to Bylaws – Comments & Questions
- b. Member Comments for the Good of the Order



NYLA Annual Membership Meeting: Parliamentary Procedure

Saratoga Hilton, Saratoga Springs, New York

Thursday, November 3, 2022

8:00 AM – 9:00 AM

NYLA President Beth Merkle Presiding

When addressing the Chair, the person desiring recognition will go to the microphone and, when recognized, state name and library first. If participating via Zoom, the person desiring recognition will raise their hand using the hand function and, when recognized, state name and library first.

Motions:

All main motions and amendments shall be signed by the mover and seconder and presented to the Chair in writing.

Resolutions:

All resolutions must be submitted to the NYLA President, Beth Merkle, via email by 4:30 PM on Wednesday, November 2, 2022, so that they can be ready for distribution at the meeting: bmerkle@museumofplay.org.

Debate:

Debate shall be limited to three minutes for each speaker; no speaker may have the floor on the same question until all who wish to speak have spoken.

Rules:

By general consent, if there are no objections, these rules shall govern. Any rule may be suspended by a two-thirds vote.

Agenda:

After adoption of the rules, the meeting will adopt the agenda as presented by the Chair at the beginning of the meeting. If new topics are later proposed, they will be considered if time permits, by consent of a two-thirds vote after the agreed-upon agenda has been completed.

Quorum:

One hundred personal members shall constitute a quorum.

Parliamentary Procedure

Definitions

Main Motion: Proposal for action or expression of certain views.

Subsidiary Motion: Motion to modify or delay action on the main motion.

- Amend or modify by striking, inserting or adding language at the end of line; or substituting.

- Refer to committee for information, appropriate recommendations and/or implementation of recommendations.
- Postpone to a certain time.
- Defer further consideration of the main question until a stated time.
- Lay on the table is to set aside temporarily by majority of vote without discussion. If definite time is desired, postpone should be employed.
- Move the previous question to close debate on current question.

Affirmative vote

- Two-thirds without discussion: closes debate and orders immediate debate on pending question.

Incidental Motions

- These arise from the pending question and must be decided before the question.
- No recognition required: Request for Information; Appeal; Point of Order; Division of Assembly.

A standing vote need not be counted unless the outcome is uncertain or a record of the vote is required.

Adjourn: Closing of the meeting by general consent or motion.

When to Use Motions

- To introduce business: move to main motion
- To approve action: move to accept, adopt, or ratify
- To modify or change: move to amend or refer to a committee
- To defer action: move to postpone to a definite time, refer to a committee or lay on table
- To limit discussion: move to limit debate
- To stop discussion: move the previous question
- To determine correctness of an announced vote; move for division of assembly
- To suppress a question: object to consideration, move to postpone indefinitely or lay on table
- To object to decision of Chair: move an appeal from the decision
- To make a request: call for point of information, rise to parliamentary inquiry or raise question of privileges
- To consider a second time: make move to take from the table, reconsider or rescind
- To repeal action: move to rescind

REFERENCE:

Robert's Rules of Order, Revised, Current Edition



NYLA Annual Membership Meeting

Thursday, November 4, 2021

8:00 AM – 9:00 AM

OnCenter / Ballroom West and Online via Zoom

The meeting was called to order at 8:15 am by President Beth Merkle.

President Beth Merkle presided. Immediate Past President Barbara Stripling served as secretary of the meeting.

A quorum was established, and the following was adopted.

1. Adoption of the Rules

- a. Art Friedman moved to adopt the Rules of Order for the meeting. Sara Kelly Johns seconded, and the motion passed unanimously.

2. Approval of the Agenda

- a. President Beth Merkle read the agenda aloud with the addition of a resolution for Black Poetry Day to New Business. Jean Currie made the motion to approve the agenda as amended. Jill Hurst-Wahl seconded, and the motion passed unanimously.

3. Approval of 2020 Membership Meeting Minutes

- a. Approved by NYLA Council, December 17, 2020

4. Introduction of Council Members and Staff

5. President's Report

- a. President Beth Merkle stated that the reports from committees, sections, round tables, task forces, and staff on their activities over the past year she received in advance of the November 3, 2021, Council meeting were impressive in the volume and quality of important work that we all continue to do for NYLA. She provided highlights from staff on their work in finance, communications, continuing education, conference, and advocacy, and concluded by thanking all for their hard work and wishing Sarah Sherlock and Colleen Smith the best in their next opportunities.

6. Treasurer's Report

- a. Treasurer Kelly Harris provided an overview of 2020-2021 financials and reported on the continuing work of the Balanced Budget Task Force.

7. Report on 2021 NYLA Elections

- a. President Beth Merkle reported on the results of the 2021 elections: Arlene Laverde moved into the position of President-Elect, Kelly Harris moved into the position of Treasurer, Frank McKenna was elected Treasurer-Elect in a special election, Laura Osterhout was elected as Councilor-at-Large for Academic/Special Libraries, and Rebecca Budinger-Mulhearn was elected Councilor-at-Large for Public Libraries.

8. New Business

a. Resolution on Black Poetry Day

- i. Art Friedman made the following motion, which was seconded by Sara Kelly Johns. The motion passed unanimously:

WHEREAS the New York Library Association has a long history with supporting the arts and especially poetry, and

WHEREAS New York has the distinction of being the birthplace of the first African-American poet to publish his own verse, and

WHEREAS a number of regions of New York State have deemed it appropriate to declare October 17th, the birthdate of Jupiter Hammon, who while born as a slave of the Lloyd Family of the Plantation of Queens Village, now known as Caumset State Park, publish his own verse in 1760, and

WHEREAS the poet, Nikki Giovanni, has stated that “Poetry is part of the strong oral tradition of Black people.”

BE IT HERBY RESOLVED that the members of the NEW YORK LIBRARY ASSOCIATION, call upon our legislative leaders and all our state representatives to codify into law that October 17th shall now and forevermore be declared Black Poetry Day in New York State, and recognize the contributions of Jupiter Hammon and other Black poets to American life and culture, and

FURTHERMORE, we implore our colleagues throughout the State to observe this date with appropriate activities and programs that raise awareness and foster appreciation of poetry by Black poets.

Presented by NYLA Member Dr. Arthur L. Friedman on behalf of NYLA Member Stanley Ransom
NYLA Annual Conference, Syracuse, NY November 4, 2021

b. Recommended Revisions to Bylaws

- i. Past President Barbara Stripling presented a summary of the proposed changes to the NYLA bylaws and provided answers to questions submitted by members. Treasurer Kelly Harris made the motion to accept the proposed amendments to the bylaws. Sheryl Knapp seconded, and the motion passed unanimously.

A motion to adjourn the 2021 NYLA Annual Membership meeting was made by Rebecca Budinger-Mulhearn and seconded by Alana Mutum. The meeting adjourned at 9:00 am by unanimous consent.



The Voice of the Library Community

New York Library Association

6021 State Farm Road, Guilderland, NY 12084
 518-432-6952 / 518-427-1697 FAX
 info@nyla.org
 www.nyla.org

NYLA Operating Budget

Budgeted	19-20 Audited	20-21 Fin Review	Budgeted	21-22 Budgeted	21-22 Unaudited	Budgeted	22-23 Budgeted
	(27,822)	(233,530)		(162,800)	(105,572)		(140,465)
INCOME	19-20 Audited	20-21 Fin Review	INCOME	21-22 Budgeted	21-22 Unaudited	INCOME	22-23 Budgeted
Membership	185,824	173,083	Membership Dues	165,000	147,207	Membership Dues	150,000
Professional Development	292,273	151,107	Conference & Events	250,000	172,079	Conference & Events	310,000
Interest Income	13,691	65,054	Advocacy Support + Advocacy Day Sponsorship	80,000	80,378	Unrestricted Donations	500
Advocacy Support	70,000	76,118	Restricted Donations	30,000	13,323	Restricted Donations	30,000
All Other Unrestricted	100,440	15,806	Unrestricted Donations + General Income	19,500	108,403	General Income	109,000
	662,228	481,168		544,500	521,390		599,500
EXPENSE	19-20 Audited	20-21 Fin Review	EXPENSE	21-22 Budgeted	21-22 Unaudited	EXPENSE	22-23 Budgeted
Personnel	437,958	352,480	Personnel Costs	413,600	326,874	Personnel Costs	431,165
Professional Development	141,634	16,998	Conference & Events	147,750	115,953	Conferences & Events	150,950
Professional Fees	14,758	21,074	Legal, Professional, Accounting, Auditing Fees	14,500	72,077	Organizational Expenses	95,250
Office Operations	163,205	84,469	All Other Expenses	90,450	147,296	Office & Communication Costs	13,850
Advocacy	15,661	6,580	Advocacy Incentives + Advocacy Day Activities	25,000	5,482	Computer & Equipment Costs	28,750
Publications/Promotions	2,464	2,524	Promotional Ites, Marketing/Advertising, Org. Misc	4,200	4,670	Facility Costs	12,500
Council/Committees (Mana	7,746	-	Management Expenses	6,500	35	Management Expenses	2,000
Special Initiatives	2,191	4,600	Special Initiatives	1,500	25,602	Travel & Meals	5,000
ALA	3,912	1,828	Organizational Dues + Conference Registrations	3,800	1,143	Unrestricted Funds	500
			Restricted Funds	30,000	2,500	Restricted Funds	30,000
	789,529	490,553		737,300	701,632		769,965
Other Income			Other Income	30,000	74,670	Other Income	30,000
INCOME TOTAL	662,228	481,168	INCOME TOTAL	574,500	596,060	INCOME TOTAL	629,500
EXPENSE TOTAL	789,529	490,553	EXPENSE TOTAL	737,300	701,632	EXPENSE TOTAL	769,965
SURPLUS/DEFECIT	(127,301)	(9,385)	SURPLUS/DEFECIT	(162,800)	(105,572)	SURPLUS/DEFECIT	(140,465)



2022 NYLA Annual Report

Advocacy

- NYLA lead a virtual Library Advocacy Day on March 2, 2022.
- NYLA's Online Advocacy Center: Strong participation continued during the 2022 Legislative Session over 21,000 messages sent. Communications reached every single Assembly and Senate office and the Governor's office.
- Under the direction of NYLA's Director of Government Relations & Advocacy, Bri McNamee, NYLA plans a return to an in-person Advocacy Day on Tuesday, February 28, 2023. There will also be a Pre-Advocacy day of meetings and continuing education on Monday, February 27, 2023 in Albany.

FY 2022-2023 NYS Budget

- The enacted FY2022-2023 NYS Budget includes \$99.6M (+\$5.5M) for the State Library Aid program. Governor Hochul's Executive Budget proposal increased this funding line by \$2M. With coordination and advocacy actions by the library community, we increased the Governor's proposed budget for library aid by another \$3.5M.
- State Library Construction Aid: Funding remained steady at \$34M for FY2022-2023. The \$34M allocation represents a \$20M increase over the Governor's proposed budget.
- This budget also included the release of \$150K from the Love Your Library Fund, funding for the Schomburg Research Center in the amount of \$375K, and funding for the Langston Hughes Community Library in the amount of \$112K.

Library Related Legislation

- Construction Project Extension – S8429A (Ryan) / A9487A (Jean Pierre)
This bill provides libraries that have been impacted by COVID-19 and supply chain issues an additional two years (total of 6) to complete their construction projects while maintaining their eligibility for state aid. Signed by the Governor on June 30, 2022.
- Book Fair Tax Exemption – A861 (Cahill)
This bill would make books, magazines, pamphlets, and other items sold at school sponsored book fairs exempt from sales tax. It has been referred to Assembly Ways & Means.
- Association Library Retirement Opt-In Option – S5179A (Palumbo) / A5824A (Thiele)
This bill would allow association libraries that meet certain criteria the ability to join the New York State Retirement System upon approval of their board. It has been referred to the Senate Civil Service & Pensions Committee, and is held for consideration in the Assembly Government Employees Committee.
- Media Literacy in New York State – These proposals address access, delivery, and development.
 - S8213 (Ryan) / A61553 (Rosenthal) – ML Professional Development, referred to Senate and Assembly Education Committees.
 - S8212 (Ryan) / A6225A (Rosenthal) – LMS Requirement, referred to Senate Libraries Committee and Assembly Education Committee.
 - S8214A (Ryan) / A6142B (Rosenthal) – Media Literacy Advisory Group, passed Senate Libraries Committee on March 9, 2022, referred to Assembly Education Committee.
 - S8215 (Ryan) / A8222 (Rosenthal) – Media Literacy Standards, referred to Senate and Assembly Education Committees.
- School Library Facility Modernization – S6053 (Kaplan) / A6339 (Jensen)
The current regulation that defines a school library facility has not been updated in over twenty years. This proposal would address the antiquated metrics within NY-CRR 91.1 and insert characteristics associated with a successful, 21st century school library. It has been referred to the Senate Libraries Committee & Assembly Education Committee.

Membership

- NYLA ended the 2021-2022 Fiscal Year with 4,732 members. While these numbers appear to have decreased since the previous fiscal year, it is important to note that there are several variables affecting these figures including continued economic strain post pandemic, undefined membership process and procedures, an antiquated current membership database structure, and multiple office staff transitions over the past year. The membership numbers have grown since early 2022, thanks to hard work and leadership from Lauren Hoyt, our new Membership Services Manager.
 - Moving forward into the next fiscal year, the NYLA staff and our Membership Committee are committed to evaluating all variables, specifically focusing on the following:
 - ✓ Improving and modernizing the member experience
 - ✓ Becoming more efficient operationally
 - ✓ Providing better communication with our current/prospective members offering more transparency.
- Our main goal moving forward will be to repair, streamline, and expand in all facets of membership.

Professional Development

- The full annual in-person Conference returns to Saratoga Springs, after several virtual/hybrid years, from November 3-5, 2022. With a conference pre-registration of 800 people (not including day-of registration), it came very close to meeting the 2019 pre-pandemic attendance of 861.
- The NYLA Developing Leaders Program was relaunched in October 2022, with the help of many members as faculty and the organization of our new Institutional Events Manager Kate Pauly. The cohort of 13 students began their sessions in 2021 and were put on pause due to staffing/leadership changes at NYLA.
- The Institutional Events Manager and the Executive Director are working on relaunching the Library Skills Academy and making a written plan for other continuing education offerings.
- The NYLA e-Institute offered 2 webinars in 2022.

Operations

- AnnaLee Dragon began her work as Executive Director in mid-February 2022.
- Kate Pauly was hired as Institutional Events Manager in mid-April 2022.
- Lauren Hoyt started work at NYLA as our Membership Services Manager in mid-June 2022.
- A new and much more cost-efficient digital phone system was purchased and installed in the NYLA headquarters.
- July 2022 saw the repair of a leaking foundation at the 6021 State Farm Road NYLA headquarters.
- Staff worked together to clean, paint, and decorate the NYLA headquarters, and then hosted our first ever NYLA Open House and NYLA Social Event in August 2022.
- The Executive Director engaged a new external bookkeeping company, SVT Bookkeeping, in August 2022 to replace the temporary services of Capital CFO.
- The Executive Director presented, and the NYLA Council approved, a new and expanded NYLA Employee Handbook at their September 2022 meeting, bringing the organization into compliance with state and federal legal requirements.
- The Executive Director presented, and the NYLA Council approved, the hiring of a new firm BST & Co. CPA's, to perform NYLA's audits for the next 3 years.
- NYLA Executive Director has toured much of the state since February, for visits and for speaking engagements at:
 - ✓ Albany Public Library
 - ✓ Capital District Library Council
 - ✓ Guilderland Public Library
 - ✓ North Country Library System
 - ✓ NYALS Retreat
 - ✓ NYLA SSL Conference
 - ✓ NYLA YSS Conference
 - ✓ Pioneer Library System
 - ✓ Putnam County Library Association
 - ✓ Southern Westchester BOCES
 - ✓ Suffolk Cooperative Library System
 - ✓ Ulster County Library Association
 - ✓ Westchester Library System



New York Library Association

The Voice of the Library Community

6021 State Farm Road, Guilderland, NY 12084
 518-432-6952 / 518-427-1697 FAX
 info@nyla.org
 www.nyla.org

NYLA Membership STATS by Member Types

		2020		2021			2022		
		30-Jun	30-Sep	31-Mar	30-Jun	30-Sep	31-Mar	15-Aug	30-Sep
PERSONAL MEMBERSHIPS									
Regular	Up tp 19,999							82	77
	20,000-29,999							27	25
	30,000-39,999							16	15
	40,000-49,999							43	44
	50,000-99,999							180	182
	\$100, 0000+							44	43
	Total	601	565	542	601	546	542	392	386
First Time	170	149	120	170	134	120	103	106	
Friend	38	41	34	38	32	34	25	21	
Retired	162	161	166	162	152	166	132	91	
Student	130	138	140	130	149	140	102	93	
ALA-Joint									
Student	274	246	225	274	248	225	136	193	
Support Staff	88	91	91	88	86	91	43	42	
Trustee <i>(personal members)</i>	54	41	52	54	51	52	46	43	
ORGANIZATIONAL MEMBERSHIPS									
Library/Library System	1-50K							47	47
	50K-100K							34	35
	100K-500K							147	145
	500K-1M							39	41
	1M-3M							79	79
	3M-10M							45	50
	10M+							7	9
Total	510	469	512	510	487	512	398	406	
Associate Members	Library/Library Sytem							2140	
	Friend Group							123	
	LTA Trustees							1007	
Total	2,040	1,932	2,623	2,040	4,033	2,623	2602	3270	
Affiliate		12	12	12	11	12	17	18	
NonProfit	(Included in Affiliate count)			(Included in Affiliate count)			18	12	
Library School	(Included in Affiliate count)			(Included in Affiliate count)			14	6	
ForProfit - Vendor		7		8	8	8	2	2	
Friend Group		58		57	55	52	42	43	
Total NYLA Members				6,357	6,151	5,490	4,582	4,470	4,732

SECTION MEMBERSHIPS								
ASLS	293	242	264	293	242	264	347	345
FLS	213	179	174	213	179	174	186	232
LAMS	490	433	444	490	433	444	623	641
LTA		127	371		127	371	282	292
PLS	1451	1256	1347	1,451	1,256	1,347	1,624	1,705
IDEAS (RASS)	492	441	476	492	441	476	694	713
SMART	247	211	225	247	211	225	367	380
SSL	660	635	546	660	635	546	515	520
YSS	843	785	815	843	785	815	976	1,014
Total Section Members	4,689	4,309	4,662	4,689	4,309	4,662	5,614	5,842

ROUNDTABLE MEMBERSHIPS								
CLWCRT	N/A	N/A	18			18	25	28
CORT	33	30	29	33	30	29	77	78
ESRT	54	36	34	54	36	34	87	92
FILM	18	12	20	18	12	20	78	74
GIRT	20	16	13	20	16	13	39	37
IFRT	73	64	67	73	64	67	232	226
ILRT	37	31	39	37	31	39	89	86
LAR	34	25	23	34	25	23	81	85
LGBTQIART	43	34	41	43	34	41	52	60
LHRT	37	30	32	37	30	32	50	53
M&PRRT	38	34	37	38	34	37	49	57
MSRT	33	29	36	33	29	36	129	138
NYBLC	56	50	62	56	50	62	53	126
PCRT	52	36	36	52	36	36	114	121
PLRT	13	12	12	13	12	12	33	35
RLRT	69	60	51	69	60	51	225	198
SRRT	36	32	33	36	32	33	74	80
SSL-CNYSL	53	51	68	53	51	68	75	65
SSL-ENYSLMA	162	141	39	162	141	39	51	55
SSL-RASL	14	12	11	14	12	11	9	12
SSL-SLST East	22	18	20	22	18	20	20	18
START	85	52	50	85	52	50	77	81
Total Roundtable Members	982	805	771	982	805	753	1,694	1,805